

# Mama Vic's Home Daycare

1000 Borden Villa Dr., Santa Rosa CA 95401

707 205-9805 (Cell)

License #493010001

[lino.victoria@gmail.com](mailto:lino.victoria@gmail.com)

## Contract for Childcare Services

Agreement is entered into on (Date): \_\_\_\_\_ between daycare provider

Victoria Lino and the family (Name): \_\_\_\_\_ Phone # \_\_\_\_\_

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Second Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Family address: \_\_\_\_\_, City: \_\_\_\_\_ State: \_\_\_\_\_ zip \_\_\_\_\_

Daycare begins: \_\_\_\_\_ Trial period ends: \_\_\_\_\_

My child's schedule will be as follows:

	FROM	TO
DAILY		
~OR~		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		

Rate: \$ \_\_\_\_\_

Due: \_\_\_\_\_

Deposit: \$ \_\_\_\_\_

Start Date: \_\_\_\_\_

Based on the daily rate of \$85.00 for up to 9 hours,

- o Monthly, in full (This means last day of the month.
- o Bi-Weekly, every two weeks always paid before next day of care.
- o Weekly, Friday before each new week.

Deposit equaling approximately two weeks of care \$85.00 Two weeks' pay deposit to be used when two-week notice is given.

**Daycare fees are due and payable on Friday at pick up for the following weeks of the child's attendance. If you are participating in 4'Cs Program your weekly co pay if child is infant: \$128.50 and 2 years old and above \$157.36.**

**Termination Policy: \_\_\_\_\_(Initial).**

The first two weeks will be regarded as a "trial period", in which case either party may terminate the contract without notice. After the first two weeks of enrollment, a two-week written notice from parent or provider is required to terminate the contract, with the exception of gross misconduct on part of the provider, parent, or child. This is grounds for immediate discontinuation of service. In cases of non-payment, legal action may be taken, and the parents will pay all legal fees incurred.

**Pets: \_\_\_\_\_(initial).**

Provider has notified parents that there will be a small dog present in the home while their child is being cared for and his name is Lucci.

**Advance Notice: \_\_\_\_\_(Initial).**

If the parent(s) no longer need childcare services, a two-week advance written notice needs to be given to the provider. The two-week deposit will be applied to the last two weeks of care.

**Holidays & Closures: \_\_\_\_\_(Initials).**

**Holiday Schedule attached and given.**

**If these holidays fall on a day the child(ren) is scheduled the parent(s) will still be responsible to pay for their contracted time. Payment is based on contract not attendance.**

**Absences & Vacations: \_\_\_\_\_(Initial).**

The provider is allowed 1 week of summer vacation and 1 week spring vacation per year. Regular rates will apply to the providers as well as the child(ren) vacations, sick/personal days or holidays. If the child will not be attending daycare for whatever reason, you are still required to pay your contracted fees to hold the child(ren) slot.

**Deposit:** \_\_\_\_\_ **(Initial).**

A non-refundable deposit equal to two weeks of childcare costs is due at time of enrollment. The child(ren) spot is not secured until both the deposit, & signed Parent Provider Contract and Enrollment Application are received by the provider. The deposit will be credited towards the last two weeks of the child(ren) enrollment or credited to unpaid balance if unenrolled due to nonpayment.

**Payment Type:** \_\_\_\_\_ **(Initial).**

Venmo, Zelle, Cash or checks payable to Mama Vics Home Daycare will be accepted form of payment.

**Rates:** \_\_\_\_\_ **(Initial).**

Rates are \$85 per day the child is contracted for regardless if the child is in care or not.

**Payment Policy/ Attendance:** \_\_\_\_\_ **(Initial).**

Payment is due on every Friday following care. Drop in payments are due the day of care. A \$40.00 late fee will be charged if payment is late. It must be understood that to hold your child's space, payment must be paid whether your child attend or not. **Payment is based on contract, not attendance.**

**Non-Sufficient Checks:** \_\_\_\_\_ **(Initial).**

Due to the inconvenience of NSF checks, a \$50 fee will be charged for NSF checks.

**Late Pick up / Early Arrival Policy:** \_\_\_\_\_ **(Initial).**

If the child(ren) is picked up late or dropped off early a fee will be charged. The fee is \$15 for every 15 minutes the parent is late for the contracted pick up or early for contracted drop off (unless prior arrangements have been made).

**Medical and Dental Emergency Procedures:** \_\_\_\_\_ **(Initial).**

Parent(s) are responsible for all the costs involved in the emergency medical treatment for their child(ren), including emergency transportation if required. In the event the daycare needs to be evacuated the provider will make every effort to transport child(ren) in child safety car seats. If this is not possible the provider will transport child(ren) without a safety car seat to get them to safety.

**Diaper Cream and Sunscreen:** \_\_\_\_\_ **(Initial).**

I give Mama Vics Home Daycare my permission to apply diaper cream such as Aquaphor and Desitin to my child as needed, along with sunscreen for children as needed.

**Pick-ups:** \_\_\_\_\_ **(Initial).**

No one other than the parent(s) or person designated by the parent(s) will be allowed to pick up the child(ren) without advanced written permission indicating the person's name and relationship to the child(ren). If there is a court order keeping one parent away from the child, the provider must have a written note from the custodial parent on file to that effect along with the court order. Otherwise, the provider cannot prevent the non-custodial parent from picking up the child(ren)

**Contract Adherence:** \_\_\_\_\_ **(Initial).**

The provider reserves the right to amend any portion of the Parent Provider Contract / Enrollment Application, and Parent Handbook at any time. If and when the provider does make a change to the contract the parent(s) will be notified and given a copy.

I have read and fully understand this contract. By signing this agreement, I agree to comply with all the terms written in it.

Parental Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parental Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Photo Release and Email – Marketing materials, such as brochures, promotional materials, and website content may occasionally feature children's photos, quotes, or artwork. In the event you do not want your child's information used, please inform us in writing. Your email will be used in parent communications.

Parent Signature: \_\_\_\_\_